



Nevada County Resource Conservation District

For the Regular Meeting of the Board of Directors

Tuesday, October 11, 2022, at 4:00 pm.

113 Presley Way, Suite 1, Grass Valley, CA 95945

David Barhydt, President, Jim Drew, Vice President, Linda Miller, Director
Reed Hamilton, Director, Jo Ann Fites-Kaufman, Alana Fowler - Associate

District Mission Statement

Our mission is to promote responsible natural resource management within our jurisdiction through education, leadership, technical assistance, and project facilitation.

AGENDA

1. **Call to Order**
2. **Introductions**
3. **Approval of Agenda**
4. **Approval of Consent items:**
 - A. Minutes from the September 13, 2022, Regular Board meeting
 - B. Financial Statements for September 2022
5. **Public Comment:** *Members of the public shall be allowed to address the board on items not appearing on the agenda but must be limited to items within the subject matter jurisdiction of the NCRCD. Speakers are limited to 3 minutes.*
6. **Correspondence:** *Staff will read or distribute any correspondences directed to the Board of significant interest.*
7. **NCRCD President's Report** (David Barhydt)
8. **Education/Scholarship Committee Report** (Linda Miller, Jim Drew)
9. **Grant Report** (Jo Ann Fites-Kaufman) *The board will be informed of potential grant opportunities and given a report on the status of active grant applications.*
10. **NCRCD Staff Report** (Sandy Jacobson/Anne Solik) *The board will be given an update and status report of NCRCD activities.*
11. **NRCS Activity Report** (Pamela Hertzler) *The board will be given an update and status report of NRCS activities.*
12. **Old Business:**
 - A. Approve a revised pay scale to reflect hourly wages and salaries in as a product of 2080 and adjust the scale for Executive Assistant to meet the minimum wage requirements.
 - B. Employee Handbook – Discuss proposed modifications to the Personnel Policies & Procedures
 - C. Approve an agreement with David Barhydt to operate as the Service Provider for the Min-Till Drill Program.
13. **New Business:**
 - A. Receive a Report on District administration and the discuss goals and objectives for Interim Executive Director.
 - B. Bi-Laws – Discuss the benefits of adopting bi-laws and appoint a review committee.
 - C. Revise Reserve Fund Policy and adopt new opening balances.
 - D. Consider authorizing the use of Equipment Reserve Funds to purchase two new laptops; cost not to exceed \$5,000.
 - E. Approved the terms of the draft sublease agreement with Farm Bureau and authorize the interim Executive Director to make minor changes and execute the agreement on behalf of the District.
 - F. Approve Resolution 2022-05 adopting Conference Room Use Policies.
14. **Announcements:**
 - Next Board meeting – November 15, 2022

POSTING NOTICE

This is to certify that the above referenced meeting of the Nevada County Resource Conservation District, scheduled for Tuesday Sept. 13, 2022, was posted at 113 Presley Way, Suite 1, an easily accessible location and on the District's website: www.ncrcd.org, as of 4:00 p.m. Friday, October 7th, 2022.

Anne Solik, Executive

A blue ink signature of Anne Solik, Executive.

Decorum, Order, and Procedures

The Board shall allow comments from the public on items not appearing on the agenda during the Public Comment period at the beginning of each Board meeting. The President may limit the total amount of time for comment to no less than three (3) minutes for each individual. Comments must be relevant to the mission of the NCRCD.

The Board shall allow public comment on items appearing on the agenda during the time the agenda item is considered by the Board. The President may limit the total amount of time for comment on any agenda item to no less than three (3) minutes for each individual. Comments must be relevant to the item being considered by the Board.

After receiving recognition from the Board President, any member of the public desiring to address the Board shall:

1. Give their name and city of residence;
2. Direct their comments to the Board, not the audience;
3. Not yield time to another speaker;
4. Comment only on topics of responsibility by the NCRCD (during the Public Comment period) or on the specific Agenda item before the Board, with reasons for the position taken;
5. Not comment more than once during the Public Comment period or on an item on the agenda unless recognized by the President as having new information.

Control of Meeting: The Board President shall first caution any person at the meeting who is abusive, disruptive, or out of order. If the person will not stop, the Board President will ask that person to leave; additionally, the Board President reserves the right to recess the meeting until the person either leaves or is escorted out and order is restored.

Closed Sessions: Pursuant to Government Code Sections 54954.2, 54956.9, 54957, and 54957.7, Closed Sessions of the Board of Directors will be held regarding the appointment, employment, evaluation of performance or dismissal of an employee, pending litigation issues, or real property negotiations. No action is taken in Closed Session.

Persons with Disabilities: The meeting room is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Nevada County Resource Conservation District office by calling (530) 798-5529 at least four days prior to the meeting.

All Board meetings are recorded.