



## Request for Proposal (RFP)

# 2026 School Ranch Pond Restoration

### Project: Point Blue Conservation Science ROOT's Grant

#### Issued By:

Nevada County Resource Conservation District (NCRCD)  
113 Presley Way, Suite 1  
Grass Valley, CA 95945

#### Contact:

Charlie McIntosh, Conservation Program Manager

Email: [Charlie.mcintosh@ncrcd.org](mailto:Charlie.mcintosh@ncrcd.org)

Phone: (530) 798-5533

Briana Bacon, Executive Director

Email: [Briana.bacon@ncrcd.org](mailto:Briana.bacon@ncrcd.org)

Phone: (530) 798-5529

## 1. Purpose

The Nevada County Resource Conservation District (NCRCD) is seeking qualified contractors to implement pond restoration for the **Point Blue Conservation Science- ROOT's Grant** project. Point Blue was awarded funding by the State of California Wildlife Conservation Board to complete wildlife habitat restoration projects on approximately 40,000 acres throughout California. This project with Nevada County RCD was selected as a project because of their involvement and commitment to conservation across forests, farms, and ranches in Nevada and Sierra counties. This specific project purpose is pond rehabilitation for wildlife enhancement. NCRCD invites qualified vendors to submit quotes for this work in accordance with the specifications outlined below.

## 2. Scope of Work

The selected contractor will be responsible for implementing pond restoration for Pond 1 (see project map) reservoir approximately **0.46 acres**. Treatments will use equipment to repair the leaky basin and pond drain-pipe. All material will remain on site. The goal will be to locate and repair pond drain-pipe, complete dredging and prepare subgrade, and install compacted clay liner

to prevent water leakage. This will also allow the pond to hold water throughout the year and enhance habitat for wildlife and aquatic organisms.

**Specific Activities Include:**

- **Locate and Repair Drain-Pipe:** Using Excavator, or other equipment. Locate pond drain-pipe and make appropriate repairs to restore drain-pipe functionality.
- **Pond Dredging and Subgrade Preparation:** Using Excavator, or other equipment. Pond subgrade is prepared by removal of pond muck / debris and backfill with clean soil spread evenly to achieve 6” uniform depth. Debris from dredging will remain on site.
- **Install / Compact Clay Liner:** Using Excavator, Offset Disc, Compactor, Water Truck, or other equipment. Clay materials and soil sealing agents (i.e. ESS-13) are spread / sprayed evenly on prepared subgrade, thoroughly mixed, and compacted to form impermeable clay liner.

The project will be overseen by the **Nevada County Resource Conservation District**, who will verify compliance with treatment prescriptions.

### School Ranch Project Map

P.3

2/4/21 11:39 AM



**Legend**  
||||||| Fence Installation  
Pond Restoration Area

Approx Scale: 1:2,500  
When printed on 8-1/2x11 paper  
0 75 150 300 450 600 Feet



### 3. Contract Budget

The budget range for competitive bids: Max Funding available for pond restoration is \$50,000.

### 4. Contractor Qualifications

Eligible contractors must:

- Possess a valid California contractor's license.
- Carry an appropriate 2-million-dollar liability insurance policy and worker's compensation coverage.
- Provide references for similar projects completed in the past five years.

### 5. Request For Proposal (RFP) Submission Requirements

The District will accept proposals through 3:00 p.m. PST May 8th, 2026.

If submitted in written form, please include four (4) original copies of all required submission materials. Proposals must be clearly marked as follows:

If delivered in person, proposals in response to this RFP must be delivered in a sealed envelope to the address below:

Nevada County Resource Conservation District  
113 Presley Way, Ste. 1  
Grass Valley, CA 95945

If submitted electronically, please include all pertinent documents. The Subject Line shall read as follows: "2026 School Ranch Pond Restoration Project: ROOT's Grant-Request for Proposal"

Address the submittal to the following recipients:

[briana.bacon@ncrcd.org](mailto:briana.bacon@ncrcd.org)

[charlie.mcintosh@ncrcd.org](mailto:charlie.mcintosh@ncrcd.org)

1. **Company Information:** Name, address, contact details, and proof of licensing.
2. **Project Approach:** Description of how the work will be completed, including equipment and personnel to be used.
3. **Pricing:** Total cost for completing the work within budget.
4. **Experience & References:** List of similar projects with client references.
5. **Proof of Insurance:** General liability and worker's compensation insurance certificates.

## 6. Selection Criteria

Submissions will be reviewed based on the following criteria:

- Cost-effectiveness (40%)
- Contractor’s experience with similar projects (30%)
- Proposed project approach and timeline (20%)
- References and past performance (10%)

A **Review Committee**, comprised of representatives from NCRCD and the community and will evaluate proposals using a standardized rubric.

## 7. Key Event Dates/ RFP Timeline

Listed below are estimated dates and times of actions related to this Request for Proposals (RFP). In the event that the District finds it necessary to change any of the specific dates and times, it will do so by issuing amendments to this RFP. Failure by the District to issue amendments to this schedule will not invalidate this selection process.

<b>DATE</b>	<b>EVENT</b>
March 20, 2026	Posting of RFP for Public View
March 20, 2026	Advertise RFP
March 20, 2026	RFP Open
April 9, 2026	Site Walk (10:00am – 2:00pm)
May 1, 2026	Deadline for submissions of Questions
May 8, 2026	Proposals due on or before 3:00 p.m. (PST)
May 11, 2026	Review committee
May 12, 2026	Board Review /Approval
May 15, 2025	Agreement start date (estimated)
October 31, 2026	Agreement completion (review and submit recommendations to the District)

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## 8. Terms & Conditions

- NCRCD reserves the right to reject any or all submissions.
- Contractors must comply with all local, state, and federal regulations.
- Work must be completed within the agreed-upon timeline.
- The selected contractor will be required to enter into a formal subcontract with NCRCD.

For any questions on Terms & Conditions, please contact Briana Bacon at [Briana.bacon@ncrcd.org](mailto:Briana.bacon@ncrcd.org) or (530) 798-5529

## **Attachment A**

**[Your Name]**  
[Your Street Address]  
[City, ST ZIP Code]  
[Your Email]  
[Your Phone Number]

**[Date]**

Briana Bacon  
Executive Director  
Nevada County Resource Conservation District  
113 Presley Way, Suite 1  
Grass Valley, CA 95945

**RE: 2026 School Ranch Pond Restoration Project: ROOT's Grant- Request for Proposal**

Dear Briana Bacon,

I am writing in response to the Request for Proposal regarding the Ranch School Pond Restoration Project. I appreciate the opportunity to contribute to this wildlife enhancement effort in Nevada County.

Attached is my proposal for the project. I look forward to discussing how my expertise aligns with the project's goals and how I can support the Nevada County Resource Conservation District in achieving successful implementation. Please let me know if you require any additional information.

Sincerely,  
[Your Name]

**Attachment B**



**Attachment C**

